

## Recruitment Notice for Research Staff

Applications are invited for the following positions.

1. Project Scientist B (Non-Medical)/Project Scientist I – 01 post
2. Project Staff Nurse/Project Nurse II – 04 posts

Details of each post including eligibility criteria and job profile are given below.

### **GENERAL TERMS & CONDITIONS:**

1. All educational professional and technical qualifications should be from a recognized Board/ University and full-time.
2. The specified experience should have been acquired after obtaining the minimum educational qualifications required for the post.
3. Persons working in Govt. or Public Sector undertaking should produce a "No Objection Certificate".
4. The qualification, experience, and other requirements for the posts are relaxable at the discretion of the competent authority, in case of candidates who are otherwise suitable. Candidates not found suitable for the posts notified, can be offered a lower post on the recommendation of the Selection Committee.
5. Age relaxation will be given as per rules of the Government/ICMR.
6. No TA/DA will be admissible to appear in the screening test or personal interaction.
7. Only candidates who can join immediately need to apply, as the position is to be filled urgently.
8. This position will be purely on a temporary/contractual basis for the specified period and based on the project duration. The appointment under the research project does not give any right to claim by the candidate for permanent employment, absorption in GMCH/DHR/ICMR or continued contractual appointment.
9. In case the number of applicants for any post is large, screening will be done to limit the number of candidates to those possessing higher relevant qualifications.
10. Only shortlisted candidates will be called for a Written test/Interaction. Request for change in Written test/Interaction schedule will not be entertained under any circumstances.
11. The salary is a consolidated sum without other benefits and is based on the funding agency's guidelines.
12. Incomplete applications will stand summarily rejected without assigning any reasons thereof.
13. **Process of selection:** The candidates will be shortlisted based on qualification and experience. If needed a screening examination and interaction with the candidates will be held. The schedule of selection will be published on the hospital website. All results will be published on our website. No individual communication will be sent to any candidate by phone or email.
14. The competent authority reserves the right to any amendment, cancellation or changes to this recruitment notice as a whole or in part without giving any reason or giving notice.
15. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.

16. If applying for more than one post, a separate application should be submitted for each post.

17. Canvassing in any form will be a disqualification.

18. **Interested candidates may please submit the following at Department of Neonatology, Level-4, Block D, Government Medical College Hospital, Sector 32, Chandigarh.**

- a. Filled application form (blank form given on the next page)
- b. Two reference letters by previous employers. The reference letter must have the contact details of the referee.
- c. Passport-size photograph
- d. Age proof (self-attested copy)
- e. Qualification certificate (self-attested copy)
- f. Experience certificate (self-attested copy)
- g. NOC from previous employer (if working currently)

19. Incomplete applications will be rejected.

20. **Schedule of selection (subject to change)**

- a. Last date of receiving applications: 19 November 2024 at 5 PM
- b. Display of shortlisted candidates on GMCH website: 22 November 2024
- c. Screening test (if needed): Date to be declared on GMCH website
- d. Interaction with candidates: Date to be declared on GMCH website



Dr. Deepak Chawla / **डॉ. दीपक चावला**

DM (Neonatology)/**निम्नतम विशेषज्ञ (निष्पत्ति)**

Professor/**प्रोफेसर**

Department of Neonatology/**निम्नतम विभाग**

Government Medical College Hospital/**सरकारी मेडिकल कॉलेज हॉस्पिटल**

Chandigarh/**चण्डीगढ़**

PMC Registration Number: 30375

**Department of Neonatology**  
**Government Medical College Hospital, Sector 32, Chandigarh**

Paste  
photograph

*RECORD-IN Trial*

**Application form**

**Post applied for:** \_\_\_\_\_

<b>Candidate name</b>	
<b>Father name</b>	
<b>Date of birth</b>	
<b>Age</b>	
<b>Gender</b>	
<b>Marital status</b>	Single/Married
<b>Complete address</b>	
<b>Mobile number</b>	
<b>Email id</b>	

**Education (only essential and desirable qualifications):**

Degree	School/College	University	CGPA/ Marks in Percent	Attempt

**Work experience:**

Post	From (date)	To (date)	Place of work	Work profile

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

Attach self-attested copies of date of birth proof, qualifications, experience, two reference letters, and  
NOC (if applicable)



<b>Name of the post</b>	Project Scientist B (Non-Medical)/Project Scientist I – 01 post
<b>Number of positions</b>	One
<b>Emoluments</b>	Rs 56000 Plus 18% HRA= Rs. 66080 per month (consolidated)
<b>Age limit</b>	35 years
<b>Duration</b>	One year (extendable till the completion of project duration of 3 years based on performance)
<b>Location</b>	Department of Neonatology, Government Medical College Hospital, Chandigarh
<b>Job profile</b>	<p>The Project Scientist I (NM) will be responsible for:</p> <ul style="list-style-type: none"> <li>• Providing support to research nurses in recruitment of study subjects and data collection.</li> <li>• Ensuring data accuracy and completion</li> <li>• Entering data into database, manage and maintain effective record keeping data.</li> <li>• Providing support to project office operations performing a variety of standard administrative duties including typing of official documents ensuring high quality and accuracy of work.</li> <li>• Keeping track of project with updated reports.</li> <li>• Responsible for organizing files, collecting, and managing data to be entered into the computer.</li> <li>• Any additional work related to the research project including work of other research staff, as needed.</li> </ul>
<b>Essential qualifications and experience</b>	<p>First Class Post Graduate degree from a recognized University in subjects listed below OR Second Class Post Graduate with Ph.D. degree from a recognized University in subjects listed below</p> <p>Eligible subjects for educational qualification:</p> <ol style="list-style-type: none"> <li>1. Biochemistry</li> <li>2. Genetics/ Medical Genetics</li> <li>3. Immunology</li> <li>4. Molecular biology</li> <li>5. Biotechnology</li> <li>6. Pharmacology</li> </ol>
<b>Desirable qualifications and experience</b>	<ol style="list-style-type: none"> <li>1. Postgraduate diploma or degree in clinical trial management</li> <li>2. Experience of working as a research staff in medical research</li> </ol>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Basics of biomedical research including informed consent process.</li> <li>• Well versed in recording the data.</li> <li>• Excellent reading comprehension and strong written as well as verbal communication skills including good command of English is required.</li> <li>• Good understanding of needs for project and job responsibilities.</li> <li>• Computer skills including proficiency in entering data and in use of Microsoft Office applications.</li> <li>• Good organizational behavior and problem-solving skills.</li> <li>• Ability to establish and maintain effective working relationships with co-workers and investigators.</li> </ul>

<b>Name of the post</b>	Project Staff Nurse/Project Nurse II
<b>Number of positions</b>	Four
<b>Emoluments</b>	Rs 20000 Plus 18% HRA= Rs. 23600 per month (consolidated)
<b>Age limit</b>	30 years
<b>Duration</b>	One year (extendable till the completion of project duration of 3 years based on performance)
<b>Location</b>	Department of Neonatology, Government Medical College Hospital, Chandigarh
<b>Job profile</b>	<p>The Project Nurse II will be responsible for:</p> <ul style="list-style-type: none"> <li>• Posting in patient care areas</li> <li>• Morning, evening, and night shifts by rotation (duration of shifts may vary depending on the number of working staff)</li> <li>• Recruitment of study subjects</li> <li>• Obtaining written informed consent</li> <li>• Preparing the equipment for delivery of intervention</li> <li>• Collection of data</li> <li>• Coordination with the clinical care staff to collect research data</li> <li>• Any additional work related to the research project including work of other research staff, as needed.</li> </ul>
<b>Essential qualifications and experience</b>	Minimum second class or equivalent CGPA in three-year general nursing and midwife course
<b>Desirable qualifications and experience</b>	<ol style="list-style-type: none"> <li>1. Postgraduate degree in pediatric nursing</li> <li>2. Experience of working as a research staff in pediatric or neonatal studies</li> </ol>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Basic neonatal care including care during resuscitation.</li> <li>• Well versed in recording the data.</li> <li>• Excellent reading comprehension and strong written as well as verbal communication skills including good command of Hindi or Punjabi is required.</li> <li>• Good understanding of needs for project and job responsibilities.</li> <li>• Ability to establish and maintain effective working relationships with co-workers and investigators.</li> </ul>