

Department of Cardiology

NOTICE

Applications are invited for the filling up of one post of Data Entry Operator (Grade A) in the extramural project "Evaluation of impact of a health system based intervention on change in thrombolysis rate in ST segment elevated myocardial infarction (STEMI) across selected districts of the country- A health implementation research pilot project ICMR-STEMI" purely on temporary basis under Dr. Sreenivas Reddy, Department of Cardiology, Government Medical College and Hospital, Sector 32, Chandigarh.

Name of post	Number	Essential Qualification and desirable experience
Data Entry Operator (Grade A)	01	Intermediate or 12 th pass in Science stream from recognized board. A speed test of not less than 8000 key depressions per hour through speed test on computer. Desirable 2 years' experience in EDP (Electronic Data Processing) work in Government, Autonomous, PSU or any other recognized organization.

Mode of application: The self-attested hardcopies of certificates must reach in the office on or before 10.02.2024 up to 12:30 pm in the Department of Cardiology (Room No. D-538), level-V, Block D, GMCH, Sector 32, Chandigarh, failing which application will not be considered (originals to be produced during the interview for the verification). In case of in-service candidates, a No Objection Certificate (NOC) from the present employer is to be submitted, failing which the application is liable for rejection.

Certificates:

1. Brief Curriculum Vitae
2. Date of Birth Certificate.
3. Essential qualification certificates.
4. Experience certificate.
5. NOC, if applicable.
6. One Passport size Photo.

* Mere fulfilling the essential/desired qualification does not guarantee the selection.

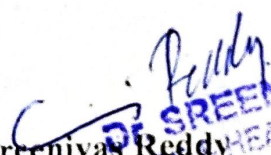
* Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.

* Leave shall be as per the Institutional Policy for Project staff, at the discretion of PI.

Date of interview: Will be intimated through email only.

Note:

1. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
2. Information or any updation pertaining to this advertisement will be displayed on the institute website www.gmch.gov.in.
3. No TA/DA will be paid for the-interview. The rules/regulations as laid down by the Competent Authority will govern the selection.
4. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
5. Appointment is purely on contract basis (temporary in nature). The appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in GMCH 32 or continued contractual appointment. The PI has right to cancel the candidature at any time.
6. He/She may have to work in the emergency situations, field visits and travel outstation.
7. All disputes will be subjected to the jurisdiction of Court of Law at UT, Chandigarh.


Dr. Sreenivas Reddy
(Principal Investigator)
Professor and Head,
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