

**GOVERNMENT MEDICAL COLLEGE
CHANDIGARH**

HANDBOOK
OF
GMCH-2024



Sector 32-B, Chandigarh - 160 030
Phones: (0172)- 2601023



Dear applicant,

It gives me immense pleasure to introduce to you one of the most prestigious medical institutes of the country- Govt. Medical College, Chandigarh. This medical college started in the year 1991 with an intake of 50 students and the foundation stone was laid by the then Prime Minister of India Sh. Chander Shekhar ji. Presently the institute offers undergraduate (MBBS-150), postgraduate (MD/MS-141), superspecialist (DM-7) in Neonatology, Cardiology and Pulmonary Medicine to medical students, and Nursing and Technical courses for other allied health care professionals. It is attached with a 980 bedded tertiary care hospital (Government Medical College & Hospital, GMCH) that provides excellent facilities for training of medical students and for patient care. GMCH is further expanding its scope of services by adding 200 bedded trauma center (under construction) and superspeciality centers like mother & child health care, which are in the final stage of planning

In its comparatively short span of over 33 years, GMCH has consistently been ranked in the top 10 medical colleges of the country by various agencies. This is because of the high quality education that is imparted at this institute. We encourage the students to participate in teaching and research activities through various methods like short term projects, participation in tutorials, symposia etc. Quite a few students have been given scholarships by the Indian Council of Medical Research (ICMR), Govt. of India, for carrying out short term research projects.

In order to have overall development, the institute also provides opportunities to show their talents in cultural, literacy and sports events. These include Plexus (Intra college literary and cultural festival), indoor games, outdoor sports, track and field competitions, Annual day on 9th September and Annual Athletic Meet in the months of February/March every year. The students also organize an inter college sports and cultural festival "EUPHORIA" where more than 1500 students from surrounding colleges participate. GMCH also publishes annual magazine "GLIMPSE" where the literacy talents of students get showcased.

GMCH also provides postgraduate courses (MD/MS-141) in various disciplines of Anatomy, Anesthesiology, Community Medicine, Forensic Medicine, General Surgery, Microbiology, Obstetrics and Gynecology, Ophthalmology, Orthopaedics, Otolaryngology(ENT), General Medicine, Dermatology, Paediatrics, Psychiatry, Pulmonary Medicine, Pathology, Biochemistry, Radiodiagnosis, Radiotherapy and Transfusion Medicine). The postgraduates of this college are well trained and are serving in various prestigious institutions of this country.

Hope to see you developing into wonderful doctors who will care for the ailing humanity.

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IMPORTANT CONTACT DETAILS

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<p>Sh. Naveen, Joint Director (Admn.) D' Block, Level II, GMCH 32, Chandigarh. Telephone no. 0172-2601023 Ext. 4231</p>	<p>Sh. Satpal Singh Registrar Academic, Room No. Room no. 203, Level II, D Block, GMCH 32, Chandigarh. Email id- aragmcc@yahoo.com Telephone no. 0172-2601023 Ext. 4233</p>
<p>Prof. Sudhir Kumar Garg Medical Superintendent, D Block, Level II, GMCH 32, Chandigarh. Email id-msgmch@rediffmail.com Telephone no. 0172-2601023 Ext. 4202 Fax no. 0172-2608488</p>	<p>Dr. Sanjay D'Cruz Chief Warden Hostel Premises, Sector-32, Chandigarh. Telephone No. 0172-2601023 Ext. 5121 Email Id attri@yahoo.com</p>
<p>Dr. Sudhir Kumar Garg, Chairman, Anti Ragging Committee 'D' Block, Level -II, GMCH-32, Chandigarh. Mobile No. 9646121561 Email - id- msgmch@rediffmail.com</p>	<p>Dr. Anshu Palta Warden (Girls Hostel) Hostel Premises Telephone no. 0172-2601023 Ext. 5301 Mobile No. 9646121602 Email Id anshupalta@yahoo.co.in</p>
<p>Police Post Telephone no. 0172-2601023 Ext. 4203</p>	<p>Dr. Sanjay Gupta & Dr. Ajeet Sidana Warden (Boys Hostel) Telephone no. 0172-2601023 Ext. 2511,</p>

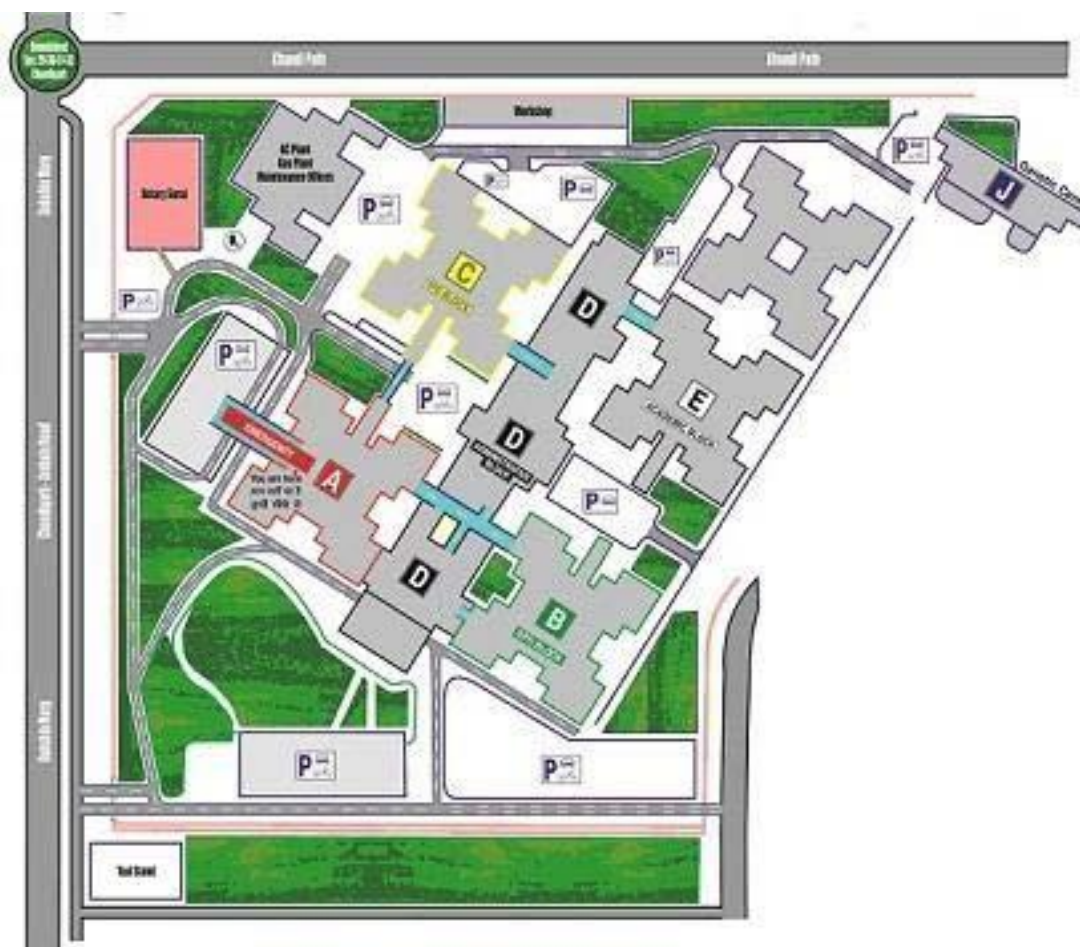
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Hospital Planning & Architectural Design:

The Building of Government Medical College & Hospital, Sector-32, Chandigarh is based upon modern technology and the utilization of the modern approach for the building of any complex, specially a large hospital, the Chief Architect, Chandigarh Administration evolved a new concept based on the modular system with self-contained modules for different functions with vertical and horizontal integration, a central core which will take away the use of unending corridors of the traditional hospital buildings constructed in the past. Hospital building has been constructed with the highest specifications available in the country so that it can be kept hygienically clean and relatively infection free. Crevices, projections and other designs, which can collect dust and cobwebs, have been avoided in the construction. In this first phase, Block-A with approximately 250 beds, emergency areas for various specialties, ICU, operation theatres, private wards and a canteen was constructed. The adjoining partial construction of Block-D, which is a link between Block- A and OPD Block-B was also completed. It was inaugurated in June, 1995, by HE Lt. Gen (Retd.) B K N Chhibber, Governor Punjab & Administrator, UT, Chandigarh. OPD services were started in June, 1995, inpatient admission in May, 1996, and emergency services in March, 1997. In second phase Block-B which is an out-patient block was constructed. Construction work of this block started in the financial year 1993-94. The foundation stone of Block-B was laid by Shri S.B. Chavan, the Union Home Minister. This block was inaugurated by Shri Dalit Ezhilmalai, Union Minister of State for Health & Family Welfare on 22.6.1999. In third phase the construction of the main hospital wing (IPD Block) i.e. Block-C housing laundry, main kitchen, various wards and 14 operation theatres was started in February, 1995. Its foundation stone was laid by Shri Pranab Mukherjee, the Deputy Chairman, Planning Commission and Union Minister for External Affairs. It was inaugurated by Hon'ble Health Minister Dr. Ambumani Ramadoss on 22.09.04. The remaining part of Block-D, (Administrative block), having the departments of Radiodiagnosis, Radiotherapy, Dentistry, Blood Bank, Central Sterile Services Department and the administrative offices of various clinical departments of the Medical College has also been completed. Construction of Block-E i.e. Academic block which housing the pre and para-clinical departments such as Anatomy, Physiology, Biochemistry, Pathology, Microbiology. Pharmacology, Forensic Medicine and Community Medicine was inaugurated by Sh. Rajnath Singh, Hon'ble Union Minister, Govt. of India and has started functioning on 09.09.2016.

Hospital Blocks



BLOCK-A: Emergency Block

Five Floors (45,000 sq. ft. on each floor) Total Area: 2,25,000 sq. ft.	
Level-I	Obstetrics & Gynaecology Wards, Antenatal Ward, NICU, Labour Rooms, Premature Nursery, Gynaecology Operation Theatre, One Stop Crisis Centre, Human Milk Bank.
Level-II	Medical Emergency, Surgical Emergency, Paediatric Emergency, X-Rays, Ultrasound, Emergency Operation Theatres
Level-III	Craniospinal Ward, Orthopaedics Ward, Male Surgical ward, Burns Unit Ward, ICU, PICU, Gynaecology Operation Theatres
Level-IV	Paediatric Wards, Paediatric Emergency, , Dialysis Unit, Dermatology-Oncology-Dental Ward, Psychiatry Ward, Emergency Laboratories, Intermediate Care Nursery.
Level-V	Private Wards, Pulmonary Medicine Isolation Ward, Medicine Emergency Overflow ward

Block-B: OPD Block

5+1 Floors (43,000 Sq. Ft. On Each Floor) Total Area: 2,58,000 Sq. Ft.	
Basement	Central Registration, Records, Central/Pharmacy Stores,
Level-I	Geriatric OPD (About 12 Cabins, Screening Area), Information Technology Centre, Registration Counters, Canteen, Sample Collection Centre, Registration of Birth and Death, Integrated counseling and Testing Centre, Injection Room.

Level-II	Obstetrics & Gynaecology OPD & Minor O.T., Family Planning Clinic, Antenatal Clinic, Postpartum Clinic, Radiotherapy OPD, Day Care Oncology, Physiotherapy
Level-III	General Surgery OPD, Orthopaedics OPD, ENT OPD, Radiodiagnosis Facilities, DEXA Scan, Diabetic Foot clinic.
Level-IV	Eye OPD, Pulmonary Medicine OPD, Dermatology OPD, Psychiatry OPD, Conference Hall
Level-V	Medical OPD, Paediatric OPD, Immunization Centre, FI-ART Centre, Super Speciality Medical and Surgical Clinics, Thalassaemia Clinic

Block-C: IPD Block

7+2 Floors (43,000 Sq. Ft. On Each Floor) Total Area : 3,87,000 Sq. Ft.	
Level-00	Hospital Laundry, Engineering Services, AC Plant, Electricity Substation, Pump Room, Generator Room, Boiler Room
Level-0	Central Stores
Level-1	Main Kitchen, Canteen, Central Sterile Supply Department (CSSD), Mortuary
Level-2	Surgery Operation Theatres, High Dependency Ward (HDU), Prayer Room
Level-3	Eye, ENT, Orthopaedics Operation Theatres, Intensive Care Unit (ICU)
Level-4	Male and Female Orthopaedics Wards, Male and Female Surgery Wards
Level-5	Eye Ward, ENT Ward, Medical Labs (Endoscopy, Neurology, Echo/TMT Etc.), Cardiac Care Unit, Cardiac Cath Lab, Cardiology department
Level-6	Male & Female General Medicine Wards, Pulmonary Medicine Ward, Lecture Theatre
Level-7	Private Ward

Block-D: Administrative Block

5+1 Floors Total Area: 2,78,000 Sq. Ft.	
Level-0	Stores, Records
Level-1	Radiodiagnosis, Radiotherapy, Amrit Pharmacy, ATM, Chemist, Provision Shops, Bank, , Audit & Accounts Cell, Communication Cell, Provision Shops, Communicable Diseases Screening OPD for epidemics, Police Post.
Level-2	Director Principal Office, Additional Director (Admn.) Office, Medical Superintendent Office, Professor Incharge Academics Office, Nursing Superintendent Office, Registrar Office, RTI Cell, Academic Branch, Blood Bank, Oral Health Care Center, DC (F&A) office, AC(F&A) office, Diary & Dispatch Section, Hospital Administration Branches, Establishment Branches I & II, NPS Cell
Level-3	ENT office, Ophthalmology office , Orthopaedics office, General Surgery office, Estate Branch, Establishment Branches- III & IV
Level-4	Paediatrics office, Obstetrics & Gynaecology office , General Medicine office, Faculty Lounge
Level-5	Dermatology office, , Anaesthesiology & Intensive office , Psychiatry office, Pulmonary Medicine office

Block-E: Academic Block

7+2 FLOORS (43000 Sq. Ft. On Each Floor) Total Area: 3,87,000 Sq. Ft.	
Level-00	Parking
Level-0	Stores and Records, Gym
Level-1	Anatomy, Lecture Theatre- I
Level-2	Microbiology, Forensic Medicine, Lecture Theatre-II
Level-3	Pathology, Haematology, Lecture Theatre-III
Level-4	Biochemistry, Community Medicine, Lecture Theatre-IV
Level-5	Physiology, Pharmacology, Lecture Theatre- V
Level-6	Central Library, Medical Education Cell & Research Cell Auditorium - I
Level-7	Canteen, Kitchen, Boys & Girls Common Room, Auditorium -II, Examination Hall
BLOCK-F	
Proposed as Super-Specialty Block	
BLOCK-J:	
Proposed as Genetic Centre, PET Scan Centre, MDRU & Central Research Lab	
BLOCK-O (SARAI BUILDING):	
Level-1	Genetic Centre, College of Nursing, LT-I & LT-II, Hostel Mess
Level-2	Proposed Nursing Hostel Accommodation
Level-3 to 5	Hostel for Undergraduate & Postgraduate
URBAN HEALTH TRAINING CENTRE, SECTOR-44, CHANDIGARH	
RURAL HEALTH TRAINING CENTRE, PALSORA, CHANDIGARH	

DETAIL OF VARIOUS COURSES RUN BY THIS INSTITUE

PG seats

Sr. No.	Name of Course	Total No. of Seats
1.	Anaesthesiology	20
2.	Anatomy	03
3.	Biochemistry	06
4.	Community Medicine	01
5.	Dermatology	04
6.	Forensic Medicine	05
7.	General Medicine	12
8.	General Surgery	12
9.	Microbiology	04
10.	Obstt. & Gynae	10
11.	Ophthalmology	05
12.	Orthopaedics	09
13.	Oto-Rhino-Laryngology (ENT)	03
14.	Paediatrics	06
15.	Pathology	06
16.	Physiology	02
17.	Psychiatry	08
18.	Radiodiagnosis	10
19.	Radiotherapy	04
20.	Transfusion Medicine	05
	Total:-	135

Superspeciality Seats

1.	Neonatology	03
2.	Cardiology	02
3.	Pulmonary Medicine	02

Sr. No.	Name of Course	Total No. of Seats
1.	MBBS	150
2.	B.Sc. (Medical Laboratory Technology)	12
3.	B.Sc. Medical Technology (X-ray)	12
4.	B.Sc. Medical Technology (Anaesthesia & Operation Theatre Techniques)	16
5.	Bachelor of Optometry (B.Optom.)	04
6.	B.Sc. (Nursing)	60
7.	M. Phil (Clinical Psychology)	08
8.	M.Phil (Psychiatric Social Work)	08

THE COMPOSITION OF VARIOUS COMMITTEES IN GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

Anti Ragging Committee

Sr. No.	Anti ragging committee members (including cell, squad & monitoring committee)		Mobile No.
1.	Dr. G.P. Thami, Professor-In-Charge Academics	Chairman	9646121544 thamigp@yahoo.com
2.	Dr. Dasari Harish, Forensic Medicine	Member	9646121551 dasariharish@gmail.com
3.	Dr. Ravinder Kaur, Radiodiagnosis	Member	9646121617 Drravinder1967@gmail.com
4.	Dr. Sanjay D' Cruz, General Medicine	Member	9646121556 sanjaydcruz@gmail.com
5.	Dr. Shivani Jaswal, Biochemistry	Member	9646121535 shivani@gmch.gov.in
6.	Dr. Usha Dalal, General Surgery	Member	9646121563 dalalakd@yahoo.com
7.	Dr. Amandeep Singh, Forensic Medicine	Member	9646121610 dramandeep@gmail.com
8.	Dr. Ajeet Kumar Sidana, Psychiatry	Member	9646121614 ajeetsidana@hotmail.com
9.	Dr Meenu Kalia, Community Medicine	Member	9646121510 Meenusharma75@gmail.com
10.	Ms. Himani, College of Nursing	Member	9855202861 h.bhola14@gmail.com
11.	Mr. Harish Singh, Academics	Convenor	78888742240 Harish_thakur06@yahoo.co.in

Internal Complaint Committee constituted under Section 4(2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

1.	Prof. Varsha Gupta, Deptt. of Microbiology	Presiding Officer
2.	Dr. Usha Dalal, Professor, General Surgery	Member
3.	Dr. Amandeep Singh, Prof., Deptt. of Forensic Medicine	Member
4.	Dr. Dilpreet Pandher, Professor, Department of Obstt. & Gynae.	Member
5.	Dr. Nitin Gupta, Professor, Department of ENT	Member
6.	Dr. Pritam Singh, Professor, Department of Medicine	Member
7.	Ms. Shikha Tyagi, Assistant Professor, Psychiatric Social Work, Department of Psychiatry	Member
8.	Ms. Aarzo, Assistant Professor, Clinical Psychology, Department of Psychiatry	Member
9.	The Law Officer, GMCH-32, Chandigarh	Member
10.	Dr. Ramneek Sharma, Chairperson, Surya Foundation, # 3139, Sector 28-D, Chandigarh Email.drramneek99@gmail.com	Non Official Member

Sports Committee

1.	Dr. Vishal Guglani, Prof & HOD/ Paediatrics	Chairman
2.	Dr. Usha Dalal, Professor/Surgery	Member
3.	Dr. Shivani Jaswal, Professor/Biochemistry	Member
4.	Dr. Rohit Jindal, Professor/Orthopedics	Member
5.	Dr. Nidhi Singla, Professor/Microbiology	Member
6.	Dr. Amandeep Singh, Professor/Forensic Medicine	Member
7.	Dr. Surinder Singhal, Prof. & Head/ENT	Member
8.	Dr. Ajeet Sidana, Professor/ Psychiatry	Member
9.	Dr. Jagjit Singh, Assoc. Professor/Pharmacology	Member
10.	Dr. Kisley Dimri, Professor/Radiation Oncology	Member
11.	Dr. Manpreet Singh, Professor/Anesthesia	Member
12.	Dr. Arvind Malhotra, Assoc. Professor/Neurosurgery	Member

Cultural Committee

1.	Dr. Ravneet Kaur, Prof. & Head/Transfusion Medicine	Chairperson
2.	Dr. Suresh Kumar, Prof. & HOD/Ophthalmology	Member
3.	Dr. Sanjeev Palta, Professor/Anesthesia	Convener
4.	Dr. Varsha Gupta, Prof. & Head/ Microbiology	Member
5.	Dr. Mala Bhalla, Professor/ Dermatology	Member
6.	Dr. Shivani Jaswal, Professor/Biochemistry	Member
7.	Dr. Navneet Takkar, Professor/ Obstt. & Gynae	Member
8.	Dr. Jeet Ram, Professor/Cardiology	Member
9.	Dr. Anshu Palta, Professor/Pathology	Member
10.	Dr.Sangeeta Bhanwra, Professor/Pharmacology	Member
11.	Dr. Manpreet Singh, Professor/Anesthesia	Member
12.	Dr Lipika Gautam, Associate Professor/Microbiology	Member
13.	Dr. Ranjeev Bhagat, Assoc. Professor/Pathology	Member
14.	Dr kshitija Mittal, Assistant Professor/Transfusion Medicine	Member
15.	Ms. Himani, Asstt. Professor/College of Nursing	Member
16.	Mr. Laxmi Kant Tiwari, Radiation Safety Officer	Member

Literary Committee

1.	Prof. Varinder Saini, Head, Pulmonary Medicine	Chairperson
2.	Prof. Mala Bhalla, Dermatology	Member
3.	Dr. Shivani Jaswal, Department of Biochemistry	Member
4.	Dr. Dilpreet Pandher, Associate Prof. Obstt & Gynae	Member
5.	Dr. Chandrika Azad, Associate. Prof., Paediatrics	Member
6.	Dr Ajay Kumar, Associate Professor/Forensic Medicine	Member
7.	Dr. Arvind Malhotra, Associate Prof., Neurosurgery	Member
8.	Dr. Nitin Gupta, Associate Prof., ENT	Member
9.	Dr Subhash Dass, Associate Professor, Department of Psychiatry	Convenor
10.	Dr Kranti Garg, Assistant Professor, Department of Pulmonary Medicine	Member

SCHEDULE OF ANNUAL FEES AND OTHER CHARGES

Payment of fees must be made by credit card/debit card/payment wallet/internet banking with the cashier by the selected candidates or their representatives on the spot. If the full college fee is not remitted by the prescribed date and time, the offer will lapse and the seat will be offered to the next candidate in the merit. The fee is liable to be increased without notice at the discretion of the Chandigarh Administration.

Important Note:- Continuation fee of Rs.10000/- per year from MBBS students of all categories (including NRI) will be charged who leave the course in the middle and wish to resume study.

1st YEAR	PER ANNUM (in Rs.)
1. Admission Fee & Tuition Fee Amalgamated Fund College Security (Refundable)	Rs. 24,979/-
2. University Charges	As applicable
2nd TO 5th YEAR	
1. Tuition Fee	2 nd year -12000/- 3 rd year -12600/- 4 th year -14400/- 5 th year -14400/-
2. Amalgamated Fund	10000-00
3. College Charges	As applicable
4. University Charges	As applicable

FEES FOR NRI SEATS

US \$ 1,10,000 + US \$ 1000 registration charges + Rs. 50,000/- security + other university charges as applicable

OR

US \$ 60000 (1st year) + US \$ 1000 registration charges + Rs. 50,000/- security + Bank Guarantee of balance of US\$ 50,000/- + other university charges as applicable

US \$ 25000 (2nd year)

US \$ 25000 (3rd year)

NOTE: The Foreign Indian Student (NRI) will have to give a bank guarantee at the time of admission for the balance fee with its validity upto two years from the date of admission, if they opt to pay fee in installments as enumerated above instead of paying in lumpsum i.e. US \$ 1,10,000 alongwith a certificate from Bank.

HOSTEL FEES/CHARGES

1.	Hostel Rent (Single)	Rs. 7200-00
2.	Amalgamated Fund (Hostel)	Rs. 4500-00
3.	Hostel Security (Refundable)	<u>Rs. 2000-00</u>
	Total :	<u>Rs.13700-00</u>

+

Electricity & Water Charges as per actual)

- (I) Hostel Fees/Funds will be charged annually from regular students.
- (II) The Hostel Security, if not reclaimed within a period of 180 days from the date of vacation of hostel shall stand forfeited.
- (III) Students who join the hostel mid session will be charged hostel fees/charges as lump sum on pro rata basis.
- (IV) University Examination fee of Rs.11,630/- (subject to change by the Panjab University from time to time) for each examination is to be paid at the time of submission of Examination Admission Forms.
- (V) Any other type of University fee, including late fee, levied by the Panjab University, shall be charged extra.
- (VI) The fee structure & Hostel Charges are subject to revision and amendment from time to time and the revised structure will be applicable irrespective of details given in this prospectus.

**GOVERNMENT MEDICAL COLLEGE &
HOSPITAL, HOSTEL COMPLEX,
CHANDIGARH**

HOSTEL RULES

ADMISSION TO THE HOSTEL

1. The hostel accommodation will be given on eligibility and merit basis.
2. The occupant should be a bonafide student of GMCH.
3. Preferably, parents/guardians must accompany the students seeking admission in the hostel.
4. The Postgraduate resident doctors, MBBS/BSc Nursing/BSc paramedical students and interns are eligible for hostel accommodation, however those who are permanent resident of Chandigarh/Panchkula/Mohali are not entitled for hostel accommodation except in the extreme hardship viz transfer of parents in mid-session etc at the discretion of Director Principal. Depending on room availability, exception may be made for PG residents from Anaesthesia, General Medicine, General Surgery, Obstetrics and gynecology, Orthopedics and Paediatrics who are regularly posted in ICU and emergency duties.
5. A candidate intending accommodation in hostel is required to apply on the prescribed form available online at GMCH website <http://gmch.gov.in/> under "Education" tab and submit hard copy after getting it forwarded by the concerned head of the department, to the office of the Chief Warden situated in Girl's hostel no. 1, Gate no. 5. They will also need to upload online their photo, Aadhar card, admission payment receipt and NEET UG or PG/ other qualifying exam rank.
6. Old residents also need to apply afresh for admission in hostel in case of discontinuity which may be due to any reason. The conduct of old students during their previous stay in the hostel would be taken into consideration while deciding permission, in addition to the usual merits and requirements.
7. Hostel reallocation and fresh allotment will be done at the end of each professional examination.
8. Hostel entitlement ends after appearing in final year examination or in case the student fails to clear the final exam, (PG, MBBS, BSc Nursing and BSc Paramedical courses) in that case 1st supplementary exams. Those students who do not clear their final year 1st supplementary exams will have to vacate the rooms. Interns will have to vacate their rooms after completion of internship.
9. Toom possession will be allowed only after payment of prescribed charges like security and other hostel fees have been paid. Within a week of hostel allotment, the students have to take possession of the allotted room, failing which the allotment may be canceled.
10. It is notified that the admission to the hostel is not a matter of right to any one and the decision to allot hostel accommodation to aspirants will solely rest with the hostel authorities. The Chief Warden is the competent authority for making admission/cancellation in the GMCH hostel complex and decisions taken by the Chief Warden will be final and binding.
11. Rooms will be allotted strictly on the basis of NEET (UG)/NEET (PG) and other qualifying exam merit lists as applicable to other categories of students. This merit list will be applicable throughout the tenure or stay of the resident doctor/students for respective categories.
12. As far as possible, the candidates will be allotted accommodation category wise in various hostels as per the following criteria:-

Sr. No.	Type of Accommodation	Categories entitled
1.	GIRLS HOSTELS NO. 1	Female Final year MBBS students and Interns/PG students
2.	GIRLS HOSTEL NO. 2	Female Final year

		MBBS students and Interns/PG students
3.	BOYS HOSTELS NO. 3	Male-MBBS/Interns/PG students
4.	GIRLS HOSTEL NO. 4	Female- MBBS, Paramedical students/BSc Nursing/PG students
5.	MALE PG HOSTEL NO. 5	Male PG Junior Residents
6.	FEMALE PG HOSTEL NO. 6	Female PG Junior Residents
7.	O – BLOCK BOYS HOSTEL NO. 7	Male – MBBS/BSc Nursing/Paramedical students
8.	HOSTEL NO. 8 – 1101 HOSTEL	Female PG students

13. The candidates will be allotted rooms earmarked category-wise in various hostels barring the exceptional circumstances where a prior approval of the Director Principal would be obtained in each individual case.
14. Only in the event that one does not get accommodation as per the stipulated hostel earmarked for the candidate, an attempt will be made to accommodate him/her temporarily wherever vacancy is available.
15. Nothing in the rules shall be deemed to limit or otherwise affect the inherent power of the Director Principal to issue such orders as may be necessary for providing justice to someone during exceptional hardships.
16. Rooms are available in hostel no. 3 and 4 having attached bathrooms & kitchen and would be allotted to eligible PG candidates.
17. Depending on availability, the students may have to share accommodation.
18. No boarder is allowed to change his/her room or furniture without prior permission of the chief warden in writing. No change of room is permissible with mutual consent between two inmates.
19. At the time of reallocation of students to other hostels, original NEET/qualifying exam merit list will be taken into consideration.
20. At the time of PG/UG course completion no dues will be given only after clearance of hostel fees, electricity dues, water dues, mess fee, physical hand over of furniture and room keys to hostel office.
21. The occupants are supposed to vacate the hostel accommodation within 7 days of completion of their Course/tenure/session/termination/resignation etc. Students will not be allowed to retain hostel room after their first supplementary examination attempt, failing which a penal rent@ Rs. 200/- per day for single rooms and Rs. 400/- per day for married accommodation will be charged for unauthorized occupation of accommodation. In any case, such unauthorized stay would not be permitted beyond 30 days and thereafter the room will be sealed/got vacated by the hostel authorities, at the risk and cost of the allottee.

HOSTEL SECURITY

The refundable hostel security for resident's doctors and nurses is Rs 4000 Rs: Four thousand only) whereas for MBBS and other paramedical students this amount is Rs.2000 (Two thousand only). The security is refundable to residents within a period of 180 days from the date of vacation of hostel accommodation. However, the candidates have to submit a written request to the competent authority for the refund of their security within the said period of 180 days duly supported by a no dues certificate (NDC), failing which the security deposit will be declared lapsed and be deposited with the account of GMCH.

GENERAL RULES/GUIDELINES.

- I) GMICH IS RAGGING FREE CAMPUS. Ragging is strictly prohibited in and around the hostel premises. The defaulters will be dealt with sternly as per instructions issued by the college administration and national advisories issued from time to time.
- ii) NO UNAUTHORIZED CONSTRUCTION/ALTERATION IS PERMISSIBLE IN HOSTEL ROOMS.
- iii) The boarders/ residents of the hostels are expected to live as a community and with a sense of responsibility.
- iv) Residents shall not invite any undesirable element in the hostel premises and shall not commit any act of breach of peace in any form.
- v) Residents boarders are not allowed to keep with them any offensive weapons/fire
- vi) Residents boarders should not indulge in any activity which may disturb their fellow students/ colleagues or indulge in any activity which is not in conformity with good moral conduct expected from them.
- vii) Students creating a nuisance viz playing loud music, shouting, gambling etc. in the hostel under the influence of intoxicants, drug or otherwise, shall be liable to disciplinary action or any other action as deemed appropriate under the prevailing circumstances. The latter may even lead to expulsion either from hostel or institution or from both
- viii) Indoor sports activities are allowed only in earmarked area specified for indoor sports not in any other place in the hostel, Cricket/football or any other outdoor sports are not allowed in the hostel building. Damage caused to window panes/lights/fixtures and other hostel property will be realized from the residents of hostels.
- ix) TV CABLE TV and indoor games would be made available in the common rooms of the respective hostels from the administration side.
- x) The care and security of personal belongings is the entire responsibility of occupants themselves and under no circumstances hostel authorities would be responsible for such loss, if any.
- xi) All routine complaints must be lodged with the hostel office of the Chief Warden for further necessary action
- Xii) Boarders residents, who are having pending arrears against them for more than a month in respect of mess electricity water bill etc will have to vacate their rooms and clear the dues. The intimation in this regard will be sent to Director: Principal for appropriate action in the form of fine disciplinary action.
- xiii) Consumption of liquor or intoxicants or contraband drugs in any form in the hostel premises is strictly prohibited.
- xiv) Gambling in any form is not allowed in the hostel premises.
- (xv) Smoking is strictly prohibited in the hostel rooms and in its premises.
- xvi) Any resident can be asked to vacate the hostel by the authorities in case of unsatisfactory health, indiscipline or misconduct by him/her.
- xvii) Entering the hostel through unauthorized passage will be viewed seriously and shall attract disciplinary action.
- xviii) Subletting of the room is not allowed on any ground. Anyone found doing so, the allotment of his her rooms will be canceled immediately and also a penal rent a Rs. 100/- per day will be imposed right from the date of allotment of the hostel accommodation.
- xix) Washing of clothes on the balconies of the rooms is not allowed.

- xx) No cooking is allowed in the rooms except in the rooms with an attached kitchen.
- xxi) No utensils or crockery can be taken to the rooms from the mess of the hostel
- xxii) No meal can be taken to the rooms except in case of illness.
- xxiii) The hostel inmates will use their own beddings and also be responsible to maintain discipline and cleanliness in their rooms.
- xxiv) Undergraduate students should be back in their rooms by 10 pm. No residents of undergraduate hostels will be allowed to leave the hostel between 10 pm to 6.00 am except doctors, interns and staff nurses posted on night duty as per duty roster signed by the respective HOD
- XXV) All undergraduate students will mark their attendance at night daily by 10 pm More than 3 late entries/month without prior permission of the hostel warden will attract strict disciplinary action which may include fine or even expulsion from the hostel.
- xxvi) In case an undergraduate student wishes to stay out late or remain absent overnight, he/she has to inform and obtain written permission from the respective hostel warden. In case an inmate is found absent without prior permission. he/she is liable for strict disciplinary action which may include fine or even expulsion from the hostel.
- xxvii) Any outside service personnel like maid servants, beauty parlour workers, washer men, or any other unauthorized workers are not permitted in the hostel premises. Private vendors, tiffin vendors, servants are also not allowed in the hostel premises Online food vendors like Swiggy/Zomato/Grubhubetcare permitted only till the hostel gates. They are not allowed in hostel buildings
- xxviii) Requests for change of hostel room will be entertained only after one year of stay in the first allotted accommodation.
- xxix) The hostel residents found responsible for any damage or loss to common room/ gymnasium/ hostel property including bathroom fittings, window panes, television sets, furniture, mess furniture, gym equipment, indoor games equipment etc will be charged individually or collectively as the case may be. They may also be liable for strict disciplinary action.
- xxx) Students cannot hold any meeting or organize any activities in the hostel without prior permission from the respective hostel warden, Permission should be sought at least 48 hours in advance.
- xxxi) Residents shall not organize any religious or political function within hostel premises.
- xxxii) GMCH authorities including Director Principal, Medical Superintendent, Chief warden, Hostel warden and Hostel clerk reserve the right to inspect any room at any time.
- xxxiii) All hostel dues including room rent, pla fund, electricity and water charges have to be cleared before the students allowed to appear for their respective university examination. Only once the all the hostel dues have been cleared university roll number will be issued to the students for university exams.

VISITORS/GUESTS

- i) All authorized visitors/ guests must be entertained only in the visitor's room for the respective hostel.
- (ii) The visitors/ guests are permitted in the hostel during the visiting hours only ie in between 5 pm to 8 pm and in between 9.00 am to 8.00 pm on gazette notified holidays or otherwise in case of emergency with the prior permission of the warden of the respective hostel.
- iii) No visitor shall be allowed to stay in the hostel premises after 8 pm.
- (iv) The visitor's room can be used as a short meeting place only. No visitor would be allowed to take meals in the hostel visitor's room; however, snacks or tea is permitted there. The visitor's rooms should not be used for any other activity.

- v) Any visitor to the hostel inmate will have to enter his/ her name, mobile number address and relationship with the resident in the Visitors' Room Register and the same has to be countersigned by the visitor. This Register would be available with hostel attendant or security guard on duty.
- vi) No female visitors in boys' hostels and male visitors in girls hostels are allowed to visit hostel rooms. However, the parents or guardians as per office record may meet the residents but in the visitor's rooms only.
- vii) No boarder shall accommodate any guest in his/her room.
- viii) No female guests in the male hostels and male guests in female hostels are permitted except in the case of legally married partners.
- ix) The hostel administration reserves the right to deny entry into the hostel to any visitor, if in their opinion the visitor/guest is likely to disturb peace and order in the hostel

LEAVE RULES & ATTENDANCE FOR MBBS STUDENTS

- i) Hostel Residents are not permitted to stay out of their hostels overnight in any condition except those who are on official hospital night duty or have gone out of station with prior intimation/ permission of the authorities.
- ii) A prior permission to visit the parents local guardians must be obtained from the respective hostel warden by writing an application at least 3 days in advance. The application In this regard should be submitted in the hostel office during working hours. The address, phone number. mobile phone number of local guardian parents must also be mentioned in the application. This rule would be applicable for the undergraduate students only.
- iii) Considering the nature of the duty permanent employment status in the institution, staff nurses are permitted to go out but they are required to write the details of their whereabouts before leaving the hostel beyond the officially permitted duration of vacations, holidays etc. If during the surprise visit by the Warden or Chief Warden any of the staff nurse is found to be absent without proper entry in the leave register, a disciplinary action will be initiated as deemed fit.

HOSTEL MESS

- i) All the residents are supposed to take their meals for minimum 25 stipulated days in the hostel mess of their respective hostel
- ii) They will have to pay a minimum monthly amount (for 25 days), in advance by 10 of every calendar month, as mess charges in their respective hostel mess fixed by the hostel authorities from time to time.
- iii) Meals tiffin service from the outside vendor is not permissible in the GMCH hostel complex
- iv) In case someone is going out of station on valid leave/ vacation, he she should inform in writing well in advance about the same to the mess contractor/ manager of the respective hostel mess

USE OF ELECTRICITY & WATER

- i) Hostel inmates are not permitted to install any additional electrical appliance other than a wall light, table lamp and a ceiling fan in the room. Permission for installation of AC has to be obtained in writing from the hostel office of the Chief Warden.
- ii) The electricity charges would be charged from each boarder according

to the actual consumption at prevailing rates. The revised electricity rates applicable from 01.01.2022 is Rs 5.60 per unit for those rooms which have a functioning electricity meter. However, where the electric meters are not installed or not working, the electricity charges will be taken as under :-

- | | |
|---------------------------------|-----------------------------------|
| a) Winter: (October to March) | -All rooms @ 130 units per month |
| b) Summer: (April to September) | -AC rooms @ 160 units per month |
| | -Non-AC rooms @100 unit per month |

The electricity charges are subject to revision of electricity tariff by the Chandigarh Administration.

- iii) Each hostel resident has to pay Rs. 100/- (one hundred) per month on account of water charges.
- iv) Lights/ fans etc. must be switched off when not in use, so as to avoid wastage of electricity. Water taps must not be left open unnecessarily.
- v) Residents must not tamper with the electrical or water supply installations and fittings. In case of physical damage to fittings and fixtures, the cost of repair misplaced items will be charged from hostel inmates.

HOSTEL FEES

1. Fees have to be paid in advance at the time of admission to the hostel and then on a yearly basis.
2. As of now, fees are to be paid in the hostel office. It is the responsibility of the students to ask for receipts for any amount paid as fees from the hostel office. The hostel inmates are expected to keep the receipts securely; the receipts will have to be produced when the office so desires.
3. Once the online fee portal is operational, hostel and other fees will be acceptable only by online payment modes. The link will be displayed on GMCH website.
4. Room rent Rs 7200/- per annum.
5. Amalgamated fund Rs. 4500/- per annum
6. Refundable security deposit at the time of admission Rs 2000 for UG and Rs. 4000/-for PG
7. **If the fees are not paid by the due date, penalty as applicable will be levied.**

The hostel fee, security fee and amalgamated fund fee are subject to revision from time to time decided by the Hospital Administration

FURNITURE

1. Each boarder resident will be supplied with one cot, one chair and one study table by the hostel administration.
2. Every boarder is required to take due care of the hostel furniture.
3. Any damage other than normal wear and tear will be chargeable. Cost incurred on any damage due to negligence or misuse shall be borne by the defaulting boarder
4. Before leaving the room at the end of session/tenure he/she will hand over the room with all the furniture and obtain a receipt from the

hostel office.

5. Residents boarders must refrain from disfiguring walls & doors, spoiling the paint or white wash, removal or damaging the glass panes etc. All defaulters would be dealt strictly.

DISCIPLINARY ACTION

1. The Disciplinary Committee as constituted by the Director Principal shall assist the chief warden in maintaining the discipline in the hostel
2. Defiance violation of any of the rule(s) instructions) will render the boarder resident liable for punishment which may be in the form of disciplinary action or pecuniary liability or even expulsion from the hostel or college or any other punishment as deemed fit by the authorities.
3. Chief Warden will be competent authority to take disciplinary action however, Director Principal's decision concerning all hostel matters and matters incidental thereto shall be final and binding.

COLLEGE RULES FOR THE STUDENTS

All the students shall comply with the college rules and regulations.

1. Regular and punctual attendance in all class activities like lectures, demonstrations, practicals, clinicals, tutorials and tests as well as in all college activities like clinical meetings, clinicopathological conferences, guest lectures, seminars, sports and cultural activities is compulsory. Each student must maintain the minimum percentage of attendance required in all the class and college activities as per MCI regulations. Students, whose conduct and academic standards are found unsatisfactory, shall not be allowed to take the University Examinations. Any student remaining absent without intimation shall be fined @ Rs. 100/- per day.
 2. Attendance at the college tests and marks obtained in these examinations will be taken into consideration in making the internal assessment.
 3. A deficiency in the required number of lectures, clinicals and practicals may be condoned by the Director Principal, under mitigating circumstances, to the extent of 5%.
 4. Leave of absence from the classes must be taken from the Heads of Departments. Students returning late from leave are required to make up the time missed during summer/winter vacations with the permission of the Director Principal. In case of illness, a medical certificate by a qualified doctor, must be sent immediately.
 5. Students are not allowed to paste notices within the institution without prior permission from the office of the Director Principal and are also forbidden to communicate with any outside authority directly. All such communications must be submitted through the Director Principal who will forward these if considered desirable. Any student infringing this rule may be suspended.
 6. The college does not hold itself responsible for debts incurred by the students in any way.
 7. Students must pay for all damages caused by them to books and other college property. Breakages of the apparatus(es) in excess of Rs. 5/- will be paid for by the students.
 8. If requested for, the following certificates are provided by the institution to the student
 - I. Clock Hour Certificate
 - II. Clinical Clerkship Certificate
 - III. Medical School Transcript Certificate
 - IV. Internship completion Certificate
 - V. Character Certificate
 - VI. Medical Student Performance Evaluation Certificate
 - VII. Dean's letter
- For duplicate certificate, student has to pay Rs. 200/- for each.
9. The following are **STRICTLY FORBIDDEN** within any part of the institution.
 - (i) Possession or use of alcoholic beverages
 - (ii) Possession or use of addictive or hallucinogenic drugs
 - (iii) Smoking
 - (iv) Gambling
 - (v) Possession or use of firearms or any lethal weapons
 - (vi) Loitering around, especially under the influence of alcohol

10. Students are not permitted to use the college telephone except for emergency
11. (a) 'RAGGING', as envisaged by the Apex Court implies "Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student."
(b) **LIABILITY** – Ragging of students is banned by Hon'ble Supreme Court and GMCH is seriously concerned to carry out the same. Any activity involving ragging (participation or abetment) will be punishable. The punishment will be as deemed fit by the authorities under circumstances of a particular case, which may be pecuniary/ suspension from attending classes/ rustication or expulsion from college.
(c) An entry needs be made in 'Character Certificate' in respect of student regarding punishment, if any; meted out during his tenure for indulging in ragging.
12. All the students are required to submit the undertaking as per the provisions of anti ragging verdict by the Hon'ble Supreme Court and NMC letter No. MCI-34(1)/2009-Med./54880 dated 27.03.2009 (specimen of the undertaking is available at **Appendix -II (Page No.35)**).
13. All the Students are required to submit the Declaration form **Appendix - I (Page No.33-34)**
14. Illness and minor ailments must be reported to the warden as early as possible.
15. Students must arrange for washable white coats with name tags which are to be worn at all times in the College laboratories and during classes and duty in the hospital and also provide their own dissection instruments.
16. College fees must be paid in full by due date. Any student whose fees, together with the fine imposed, found unpaid will be suspended from attending lectures, practicals, clinicals, etc. until the fees/dues is paid.
17. All irregularities, neglect of duties, breach of rules and indiscipline are to be brought to the notice of the Director Principal, who in consultation with the requisite enacted committee of senior faculty members shall deal with any serious offence, for which an adverse entry in personal files/student record register will be made. The penalty may either be a written or verbal warning, fine, suspension and/or removal as an office bearer of any organization and/or removal/expulsion from the college. The Director Principal is competent to remit/modify the fine imposed on the students.
18. The decision of the College Administration in all disputes would be final and binding on the student.
19. Interns are required to get themselves registered with NMC or State Medical Council before starting their internship.
20. Students must be aware of common decorum and niceties to be maintained with fellow students of the opposite or other gender. It is expected that they will not indulge in gossip, loose talk, slander in any form verbal, postural, electronic or written to cause inconvenience to any other student.
21. The GMCH is committed to maintain an environment of respect and dignity for all who enter its portal. Sexual or other harassment or assault will not be tolerated and will be dealt with severely by the authorities and law.
22. Any form of littering will not be tolerated. Students are expected that their environment including hostel rooms are kept clean and green. No defacement of the walls or desks is allowed.
23. Students should maintain their personal security while travelling out for dinner or other entertainment. This can be done by travelling in groups, keeping in

touch with relatives through mobile , avoid travelling in cabs in late hours alone, continue telling others about your movements, avoid talking to strangers, report suspicious activity immediately and avoid dark unlit roads or alleys.

24. Do take care of your own credit/debit cards and avoid unnecessary fraud to be perpetrated on you. Do not trust anyone in this regard.
25. Students, future doctors, are an extension of our college whenever you are outside, please ensure that you maintain the highest standards of conduct in other places of entertainment, clubs, bazaars, public events or academic meetings. Maintain a civil tongue. Avoid confrontation, unruly, drunken or other behavior which will give a bad name to your college and family.
26. **All hostel dues including room rent, PLA fund, electricity and water charges have to be cleared before the students allowed to appear for their respective university examination. Only once the all the hostel dues have been cleared university roll number will be issued to the students for university exams.**

ACADEMIC SCHEDULE

MBBS 1st Professional:	
- Starting of Session	01.09.2023
- Winter Vacations	MBBS First Prof 9 th July to 14 th MBBS Second Prof -4 th to 14 th January MBBS Final Prof. Part-I- 28 th December to 05 th January MBBS Final Prof. Part-II- 30 th December to 07 th January
- End of Teaching	To be decided later
- Examination Schedule	As per approval of Panjab Univ.
INTERNSHIP	1 st April - 31 st March

USUAL COLLEGE FUNCTIONS/EVENTS

Inauguration of Academic Session	-
Fresher's party	To be announced later
PLEXUS (Literary committee)	In the month of September
Annual Day	9 th September
Convocation (alternate year)	To be announced later
Indoor Sports (Sports committee)	3 rd week of January
EUPHORIA (Cultural committee)	2 nd week of February
Annual Athletic Meet (Sports committee)	2 nd week of March

PARTICIPATION OF STUDENTS IN ACTIVITIES OF OTHER COLLEGES/INSTITUTES

NOZET (DMC, Ludhiana)	2 nd week of September
PULSE (AIIMS, New Delhi)	3 rd /last week of September
Activities of Panjab University and Affiliated Colleges	To be allowed on case-to-case basis as per Panjab University schedule & requirement of institution.

FEE CONCESSIONS, ETC.

1. Half Freeship on tuition fee shall be admissible to all students belonging to S.C. category throughout the course.
2. (a) Full freeship on tuition fee/Hostel fee shall be admissible to all the students belonging to economically weaker sections whose parents/guardians income from all sources does not exceed Rs.8,00,000/- per annum. Students concerned shall be required to file an affidavit on non-judicial stamp paper of Rs 3/-, duly attested by a Magistrate, stating the above fact. If at any stage the affidavit is found to be false, the student shall be liable to be expelled from the college and further action will be taken as per provisions of the law.

(b) The fee concession of any kind would not be applicable / admissible to the NRI Category candidate being a paid seat.
3. At present the sanctioned strength of MBBS students is 150. Full freeship on tuition fee would be provided to 05 (five students i.e. 5%) students admitted at the time of admission of the first academic year and subsequently to all Professionals after the declaration of annual examination results. This freeship will be purely on merit list of AIPMT for those who are admitted to the College and subsequently to all Professionals after the declaration of annual examination conducted by the Panjab University. The individual students will be entitled to avail of this freeship from year to year basis if they remain within the top 5% of their class i.e. first five students of the merit list of the prospective examination. The sequence of merit will be determined strictly in accordance with the merit secured in the qualifying examination. However, if two or more candidates have similar marks in the examination, the order of merit in the preceding examination shall be taken into consideration for determining the sequence of merit.
4. Half freeship on tuition fee would be admissible to the next 05 (five) students i.e. the next 5% of students upon the same merit criteria as mentioned in para (3) above so as to maintain the number of 05 (Five) students for this Freeship on tuition fee i.e. equal to 10% (5% for full Freeship & 5% to half Freeship).
5. The subsequent freeship after 1st Prof. as stated in paras (3) and (4) above shall be available after the first year subject to the following conditions:
 - (a) The student concerned clears all the examinations of the previous year at the first available opportunity; and
 - (b) He/she has not been punished for any type of misconduct during the previous qualifying year.
6. A meritorious student, who has been granted freeship, can also avail facility of any other scholarship for which he/she is otherwise eligible.

UNIVERSITY SCHOLARSHIPS, MEDALS AND PRIZES

1. University Silver Medal is awarded to a candidate who stands first in Final MBBS examination.
2. The following Medals and Prizes created by endowments are awarded by the Panjab University to medical students:-
 - i) Mohinder Pal Aggarwal Gold Medal to the poorest candidate amongst the three top position holders of the Final MBBS examination.
 - ii) Darshi Gupta Memorial Prize for highest marks in Paediatrics at the Final MBBS examination.
 - iii) Dr. Devinder Sarup Singh Memorial Gold Medal to the student standing first in the Final MBBS examination.
 - iv) Dr. Surinder Vadehra Memorial Gold Medal for standing First in the Final MBBS examination.
 - v) Dr. Pran Nath Chhuttani Gold Medal to a student who tops in the subject of Medicine in the Final MBBS examination.
3. Guru Harkishan Education Society, Sector 21-A, Chandigarh provides Dr. Santokh Singh Anand Memorial Scholarship for MBBS student of ` 500/- p.m.for the full duration of MBBS course for needy bright student of First Professional MBBS course.
4. Kamal Puruskar for an outstanding girl student of this college will be awarded to one who secures first position amongst girls in Final Prof. Part-II MBBS examination.
5. Late Shri Sukhdev Swami's Gold Medal for the outstanding MBBS student of this College will be awarded to one who secures First position in the subject of Community Medicine in Final Prof. Part-I MBBS examination.

COLLEGE ADMINISTRATION

Name & Designation	Telephone EPABX (2601023) Office	Extn
Prof. A.K. Attri Director Principal	2676037	4321
Sh. Naveen, Joint Director (Admn.)	2676023	4231
Prof. Sudhir Garg Medical Superintendent	2676021	4202
Dr. G.P. Thami Professor Incharge Academic	2601023	4260
Sh. Satpal Singh, Registrar Academic	2601023	4233
Deputy Controller (F&A)	2601023	4222

ACADEMIC SECTION

1.	Dr. G.P. Thami	Professor Incharge Academic
2.	Sh. Satpal Singh	Registrar Academic
3.	Ms. Kanta Rani	Senior Assistant
4.	Mr. Gurbir Singh Walia	Senior Assistant
5.	Mr. Shiv Sharma	Senior Assistant
6.	Ms. Parminder Kaur	Junior Scale Stenographer
7.	Mr. Harish Singh	Junior Assistant
8.	Mr. Prem Nath	Junior Assistant
9.	Mr. Jaswinder Kaur	Junior Assistant
10	Mr. Sikander Jahangir	Junior Assistant
11.	Mr. Shalender Singh	Clerk
12.	Mr. Gourav	Clerk
13.	Mr. Surinder Singh	Clerk
13.	Ms. Neha Paul	Library Restorer
14.	Ms. Shweta	File Restorer
15.	Mr. Sukhwinder Singh	Attendant
16.	Ms.Nagma	Attendant
17.	Ms. Devi	Attendant

APPENDIX - I

Specimen of Undertaking to be given

I.....son/daughter of Sh.....
& Smt.....resident of.....
.....do hereby solemnly
affirm and declare as under :

1. If admitted to MBBS course, I agree to abide by the discipline of the college, to avail myself of all opportunities of academic instructions and to appear in all the college tests whenever required to do so by the college authorities. I understand that the duration of course of instruction for the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) including compulsory rotating internship shall be five and a half years.
2. If I, directly or indirectly, take part in any movement to create any kind of disturbance during my attendance in the aforesaid course including compulsory rotating internship period in the college/hospital or to hold or address a meeting in the college/hospital or for participating in any other activity which, in the opinion of the Director Principal/Medical Superintendent/Asstt. Registrar will undermine the college/hospital discipline or indulge in taking alcohol, my name shall be removed from the rolls of the college or I shall be fined/rusticated/expelled from the college as decided by the college authorities. I agree that the decision of the college authorities in such matters shall be final.
3. If the college authorities find, on the basis of my results in the college examinations or my failure to take such examinations that I am not a fit candidate to be promoted to the next higher class or to appear in a professional examination, I agree to my being detained in the same class or from appearing in the professional examination.
4. If admitted to the college, I agree that my admission can be cancelled if I have submitted incorrect or incomplete information to the college authorities. I agree that in such case any fees paid shall not be refunded to me.
5. I understand that the day and time of declaration of selection will be notified on the notice board outside the Director Principal's office on the day of final selections.
6. I understand that the full fee to be paid by me on being admitted to the course is as per the Prospectus, that fee is payable either by cash or bank demand draft in the name of "Director Principal, Government Medical College, Chandigarh" and that personal cheques will not be accepted.
7. I agree to pay all dues regularly as notified by the college from time to time and on dates fixed for the purpose and understand that fees/ dues once paid are not refundable. I agree that any outstanding dues against me when I leave the college, shall be adjusted by the authorities concerned from my security deposit. I understand that after the final selection is made, the list of selected candidates, along with the waiting list candidates will be displayed on the notice board of the Government Medical College, Chandigarh and that no other notification of such results will be issued. I understand that the successful candidate wishing to claim the offered seat must deposit the first full installment of the fees on the same day after the selection, otherwise the offer will be withdrawn and the seat will be offered to the next candidate in the waiting list in order of merit.
8. I understand that my admission will be cancelled if it is proved at any time that I have got admission in this college by submitting forged marks/ statement.

9. I confirm that I have not been disqualified by any University/Board. I also understand that the decision of the Admission Committee will be final and that my admission will be subject to approval by the Panjab University, Chandigarh and Medical Council of India.
10. I understand that if all the certificates submitted by me are not approved by the authorities concerned, my admission will be cancelled.
11. I understand that I will be permitted to take the First Professional MBBS Examination 12 months after the date of my admission.
12. It is understood that after selection, all my original certificates shall be retained by the college and the same will be released after the MBBS Course including one-year compulsory rotating internship.
13. I further undertake that in case I am selected for admission in the said course in any other Medical College and do not withdraw my admission form from Govt. Medical College, Chandigarh my admission to Govt. Medical College, Chandigarh would automatically stand cancelled and the fee paid by me shall stand forfeited as per directions of college authorities issued from time to time.

I have read the above statement and agree to it.

Dated: _____

Place _____

Signature of applicant

Dated: _____

Place _____

Signature of Parents/Guardian

Name of Parents/Guardian:-

Address:- _____

NOTE: To be read & signed by the Applicant/Parent/Guardian

APPENDIX-II

UNDERTAKING FROM STUDENTS AND THEIR PARENTS AS PER THE PROVISIONS OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT AND MEDICAL COUNCIL OF INDIA.

UNDERTAKING BY THE STUDENT

- 1) I,----- (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms._____, having been admitted to----- (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a. I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
Declared this ___ day of _____ month of ___ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at ----- (place) on this the ----- (day) of ----- (month), ----- (year).

Signature of deponent

UNDERTAKING BY PARENT/GUARDIAN

- 1) I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number) , having been admitted to (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein. Verified at (place) on this the (day) of (month), (year).

Signature of deponent

APPENDIX-III

UNDERTAKING FROM STUDENTS AVAILING HOSTEL FACILITY
UNDERTAKING

I, Mr. Ms./ _____ S/d/o Sh. _____, having Roll No. _____ a student of Batch/Semester _____ have been allotted Room No. _____ of Boys/Girls/Interns Hostel of GMCH, Chandigarh for session _____.

That I hereby undertake that:-

01. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and measures proposed to be taken in the above references.
02. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
03. That I undertake to face disciplinary action/legal proceedings including expulsion from Hostel/Institute if the above statement is found to be untrue or concealed at any stage in future.
04. That I shall not resort to ragging in any form at any place (College or Hostel) and shall abide by rules/laws prescribed by the Court of law, Govt. of India, and the Institute authorities for the purpose time to time.

If it is found that I am not obeying the rules and regulation of the Institute and found indulging in ragging, I am liable to be punished as per directives of the Apex Court and rules & regulation of the Institute.

Name of the Student _____
Signature _____
Address.....
Date _____

(To be filled in & signed by the parent/guardian of the student)

I declare that if (Name of student) _____ who is my (relation with the student) _____ is punished due to his/her involvement in ragging or violation of disciplinary rules, I shall have no objection to it.

Name of the Parent/Guardian _____
Signature _____
Address.....
Date _____

Note:- This undertaking may be given in English or Vernacular language