

Checklist for sending Faculty/Research Proposal to Institutional Ethics Committee

Origin of project	
Single centre project / Multi-site project conceived at GMCH	Multi-site project conceived Outside GMCH
<input type="checkbox"/> Approval form GMCH reasearch Committee	<input type="checkbox"/> Administrative approval from GMCH <input type="checkbox"/> IEC clearance from the nodal site
Funded project	
Yes	No
<input type="checkbox"/> Formatted as per funding agency Requirement	<input type="checkbox"/> Formatted as per GMCH research committee format
<div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Covering letter forwarded by Head of Departement* <input type="checkbox"/> Form for Intial Review by IEC* <input type="checkbox"/> Details of PI & Co-PI with role and signatures <input type="checkbox"/> Ethical justification mentioning benefits and risk of participation, risk minimization strategy, how adverse events will be monitored and reported, sample size, no cost to patient for study participation any compensation plan, no legal implications <input type="checkbox"/> Patient/Parent/LAR information sheet English, Hindi, Punjabi (Mention PI & IEC contacts, sample size, study duration with participant, no cost to patient for study participation)* <input type="checkbox"/> Patient/Parent/LAR Informed consent form in English, Hindi, Punjabi.* <input type="checkbox"/> Assent form in English, Hindi, and Punjabi if participants 12 to < 18 years old* <input type="checkbox"/> Undertaking from PI and CO-PI <input type="checkbox"/> Plagiarism Check by iThenticate </div>	
<div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Four hard copies <input type="checkbox"/> Single PDF file of all above documents -Online through portal <input type="checkbox"/> Attach this checklist with protocol <p>→ Read and Tick/Cross all check-boxes *All Formats given on GMCH website</p> </div>	

Signature of Principal Investigator