

ISO 9001:2015 Certified

**DEPARTMENT OF INFORMATION TECHNOLOGY,
CHANDIGARH ADMINISTRATION**

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10 JUL 2019
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HoP JT
Dated 8/7/19

No. 1671/IT/293


To,

All Heads of Department/Corporations/Boards.
Chandigarh Administration.

Subject:- EXTENSION OF DATE FOR FILLING UP OF SELF APPRAISAL & REPORTING OF APAR ON EHRMS PORTAL TILL 22.07.2019.

It is informed that request regarding extension of date due for filling of Self-appraisal and reporting APAR on the e-HRMS portal by employees and officials are being received. Accordingly, the date is extended till **22.07.2019** (w.e.f 04.07.2019) to fill up the self-appraisal and reporting of APAR. However, no further extension will be given.

It is requested to kindly inform all the employees and officers who have not filled their self-appraisal or if any APAR is pending for the reporting in the account of any officer, about the extension. Further, departments are requested to take appropriate action for non-compliance after **22.07.2019**.



**Director Information Technology
Chandigarh Administration**

Endst. No. 293/IT/2019/1672-1675

Dated: -8/7/19

A copy is forwarded to the following officers for kind information please.

1. Secretary Personnel, Chandigarh Administration.
2. Secretary Information Technology, Chandigarh Administration.
3. Special Secretary Information Technology, Chandigarh Administration.
4. State Informatics Officer, NIC, Chandigarh.


**Director Information Technology
Chandigarh Administration**

Circulate


15/7/19