

LIBRARY RULES

- 1. Library remains open from 8am to 10 pm throughout the year. Saturdays 8 am to 8 pm and Sundays and other Holidays 9 am to 5 pm .***
- 2. Library observes holidays on 26th January, 15th August, 2nd October , Holi and Diwali.***
- 3. Every person who enters the library will sign the visitor register.***
- 4. Readers are not allowed to borrow books on the card of another reader.***
- 5. Deposit your personal belongings at the property counter .***
- 6. Use of library is strictly reserved for readers possessing a library membership card.***
- 7. Outgoing publications will have to be shown to the person on duty at the gate.***
- 8. In case of lost book/library card it should be reported immediately in writing to the librarian.***
- 9. The marking and defacing of any publication is strictly forbidden.***
- 10. Smoking, eatables and drinks are not allowed in the library premises.***
- 11. Switch off Mobile phones or to keep on silent mode in the library premises.***

- 12. All readers are required to maintain discipline in the library.*
- 13. Library staff is not responsible for reader's personal books.*
- 14. Outsiders are not allowed to use the library.*