

**DEPARTMENT OF PATHOLOGY  
GOVT. MEDICAL COLLEGE & HOSPITAL, SECTOR 32, CHANDIGARH**

To

M/s \_\_\_\_\_

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Memo. No. GMCH-Patho-10/  
Dated,

**Subject : Quotation**

Please quote your rate and other terms and conditions for the supply of the following articles with the certificate that the rates quoted are not higher than those quoted to DGS & D and other departments Institutions. The envelope containing the quotation would be sealed and superscribed as :

**QUOTATION FOR XYLENE SULPHUR FREE DUE ON 21-07-2010**

<b>Sr. No.</b>	<b>Item with specifications</b>	<b>Pack Size</b>	<b>Quantity Required</b>
01.	XYLENE SULPHUR FREE	2.5 litres each	60 x 2.5 litres

**Make: Sd find, E-Merck**

LITERATURE/CATALOGUE/BROCHURE OF THE ABOVE SAID PRODUCT SHOULD BE ATTACHED ALONGWITH QUOTATION

**Other terms and conditions of the supply will be as under :-**

- 1 S. Tax will be paid extra, if applicable, provided it is made clear in the quotation that S.Tax will be charged extra. Otherwise it will be presumed that S.Tax is not to be paid extra. Similar will be case in Excise Duty.
- 2 The rates must be quoted for Chandigarh otherwise the quotation is likely to be rejected.
- 3 The rate should be quoted both in words and figures, failing which the quotation will not be considered.
- 4 Validity period for each item may please be specifically mentioned in your quotation (which should be at least for one year).
- 5 Delivery period for each item may please be specifically mentioned in your quotation. Which should not more than **30 days**.
- 6 The quotation may be addressed to the HOD Pathology, Govt. Medical College, Sarai Building. 4<sup>th</sup> Floor, room No. 408, Sector 32, Chandigarh.
- 7 **A penalty of 5% per month** will be deducted for belated supplies and in the event of non-supply, the name of the firm will be removed from mailing list.

**This may please be treated as Most Urgent and your reply/quotation should reach this office by 2.00 PM on 21-07-2010**

**(HARSH MOHAN )  
Prof. & Head  
Deptt. of Pathology,  
Govt. Medical College  
Sector 32, Chandigarh**